

# Careers Programme at Barton Peveril Sixth Form College

This programme is a typical example of a student's Careers journey through the College. This may not be the precise journey each student takes, as all students are individuals. However, most students will be offered and will engage with the following elements of Careers support throughout their time at College. Careers advice offered to students will always be impartial and is available to all Barton Peveril students, both during their time at College and after they leave. We aim to update students' career plans, via enrolment/tutor/exit interview, up to three times a year.

Students who have not completed a UCAS application or have not successfully applied to a FAD course, Art/Drama School/HND Course will be enrolled on an employability course in Year 2.

## Careers Leader:

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## Vice Principal (Students and Progress):

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## Term 1

No.	Activity	Link to Gatsby Benchmark*
1.	Student identifies at enrolment career/higher education area they are interested in. Additional support given to students with specific learning needs.	1, 3
2.	All Year 1 receive introduction to Careers Department. talk.	1, 7
3.	Invited to talks related to career interests identified at enrolment. Attendance at talks is recorded.	2, 5
4.	Invited to join relevant Google Classroom for information (e.g. Apprenticeships, Widening Participation, Aspire etc.).	2, 3, 5, 7
5.	Has preliminary 1-1 with tutor part way through the term, to fill in careers and employability skills and identify/update areas of need/sets targets. Student invited to talks related to career aspirations identified.	3,
6.	Applies for work experience if needed.	2, 3, 4, 5, 6
7.	Applies for summer schools where possible.	3, 7
8.	If needed, makes an appointment with Careers. Tailored provision is given to students with an EHCP or those needing extra support.	2, 3, 7, 8

**Term 2**

<b>No.</b>	<b>Activity</b>	<b>Link to Gatsby Benchmark*</b>
1.	Attends HE Fair and/or Futures Fair plus Aspire/Meet the Employer talks. Attendance at talks is recorded.	1, 2, 3, 5, 7
2.	Parents attend "routes into" presentations.	2,
3.	Attend University/HE talk delivered by Careers.	1, 2, 7
4.	Organises/undertakes work experience if needed.	2, 3, 4, 5, 6
5.	Second 1-1 with tutor to reflect on careers interactions to date and identifies further needs/sets targets. Identifies whether leaning towards university or employment or both.	3,
6.	Appointment with Careers where needed. Tailored provision is given to students with an EHCP or those needing extra support.	2, 3, 5, 7, 8
7.	Applies for summer schools where possible.	2, 7
8.	Book HE Open Days.	2, 7

**Term 3**

<b>No.</b>	<b>Activity</b>	<b>Link to Gatsby Benchmark*</b>
1.	Attends UCAS/Personal Statement Talks delivered by Careers.	3, 7
2.	Third 1-1 with tutor. End of year reflection on skills, values and career motivations. How have these changed and what is he/she going to do as a result? What support does student need?	3
3.	Plans work experience for the 'Work Experience Week' at the start of next term.	2, 3, 4, 5, 6
4.	Appointment with Careers where needed. Tailored provision is given to students with an EHCP or those needing extra support.	2, 3, 5, 7, 8
5.	Attend HE Open Days. Applies for summer schools if still available.	2, 7

6.	Attends Departmental Career Talks delivered by subject teachers.	4, 5
7.	Undertakes work experience as needed.	2, 3, 4, 5, 6

#### Term 4

No.	Activity	Link to Gatsby Benchmark*
1.	Undertakes Work Experience during the 'Work Experience Week'.	2, 3, 4, 5, 6
2.	Personal statement clinics available for students.	7
3.	UCAS application for 90+ % of second years (college deadline mid-November).	7
4.	Appointment with Careers where needed- tutors encourage students with no specific plans to book. Tailored provision is given to students with an EHCP or those needing extra support.	2, 5, 7, 8
5.	Fourth 1-1 with tutor to update future careers plan and identify needs/set targets.	3
6.	Attend HE Open Days.	2, 7
7.	Attendance at Employer Talks.	2, 3, 5

#### Term 5

No.	Activity	Link to Gatsby Benchmark*
1.	Attend Futures/HE Fair/Meet the Employer Talks/Student Finance Talks.	2, 3, 5, 7
2.	CV clinics available.	2, 5
3.	Fifth 1-1 with tutor to identify further career needs/set targets.	3
4.	Students in need of further intervention, signed up for employability lessons.	3, 7

5.	Employability lessons for those who have not applied to Uni/have no confirmed plans.	3, 5, 7
6.	Advice and support available for students applying for work/apprenticeships.	2, 3, 5, 7, 8

### Term 6

No.	Activity	Link to Gatsby Benchmark*
1.	Tutors work with students without evidenced plans. Tailored provision is given to students with an EHCP or those needing extra support.	3, 5, 7
2.	CV clinics available.	2,
3.	Sixth/final section of future plan completed in last tutor session – tutor responsible for complete set of data.	3
4.	Advice and support available for students applying for work/apprenticeships.	3, 5, 7, 8

\* Gatsby Benchmarks are the Careers standards for schools and colleges